**Doctoral dissertation format**

As a rule the dissertation is written in Slovene, and with the consent of the Senate of the University of Ljubljana, it can also be written in English. If it is not written in Slovene, a more comprehensive summary in the Slovene language should be provided in the end. The summary shall be bound together with the text of the doctoral dissertation.

It shall be written in A4 format, bound in cloth or similar material. The print format of a doctoral dissertation text has to be double-sided. There should be about 2000 characters with spaces on each side.

**The title page** of the dissertation shall be formatted as follows: the inscription University of Ljubljana should be written on top of the page and centrally aligned, followed by the inscription Faculty of Education beneath; the name and surname of the candidate should be centrally aligned, followed by the title of the doctoral dissertation and by the inscription Doctoral Dissertation, both beneath; at the bottom “Ljubljana, Year” should be stated and centrally aligned. The inscription University of Ljubljana and the Faculty of Education should be in capital letters and the remaining text should be in small letters. **The first inner page** of the work shall be the same as the title page, except that the name of the mentor and the possible co-mentor shall be centrally aligned and written under the name of the candidate, whereby the full pedagogical or research title is placed before the name (for examples of pedagogical or research titles see the document “Academic titles in English and Slovene”). **After the first inner page** follows the page with the statement of the doctoral candidate that the submitted dissertation is his/her independent work and that the electronic copy is identical to the printed copy. All these pages shall be written in black letters on white paper, which should not contain pictures, logos, photographs, etc.

The language accuracy of the dissertation is the responsibility of the candidate who, when applying for the defense, shall present an editing certificate confirming that the dissertation was proof-read.

A doctoral dissertation shall include:

* the title in Slovene and English, or in another language in the case of the study of a foreign language;
* a statement by the doctoral candidate that the submitted dissertation is their independent work and that the electronic copy is identical to the printed copy;
* an abstract in Slovene and English (maximum of 300 words) that shall be published in the repository;
* a table of contents: contents, figures, tables and abbreviations (Slovene words in the table of contents – “povzetek” and “daljši povzetek” – should be translated into English, e. g. Povzetek (Abstract) and Daljši povzetek (Extensive Summary);
* a list of articles that have been published in connection with the content of the doctoral dissertation, including a declaration regarding publishing rights, if so required;
* an overview of the field in question;
* the purpose, hypotheses and research questions;
* the research methodology;
* results;
* discussion;
* conclusions;
* an extensive summary in the Slovene language, if the dissertation is written in English language;
* the author’s acknowledgements, which is not required and added if the doctoral candidate wishes to do so;
* a list of references; and
* any enclosures.

*Below you may find examples of the title page, the first inner page and the page with the statement of original authorship.*

**UNIVERSITY OF LJUBLJANA**

**FACULTY OF EDUCATION**

**(Name and surname of the candidate)**

**(The title of dissertation)**

**Doctoral Dissertation**

**Ljubljana, (year)**

**UNIVERSITY OF LJUBLJANA**

**FACULTY OF EDUCATION**

**(Name and surname of the candidate)**

**Mentor: (academic title and the name and surname)**

**Co-mentor (if applicable): (academic title and the name and surname)**

**(The title of dissertation)**

**Doctoral Dissertation**

**Ljubljana, (year)**

**(The title in Slovene)**

**(The title in English)**

**Statement of original authorship**

I, (name and surname), declare that this thesis and the work presented in it are my own and it has been generated by me as the results of my original research. To the best of my knowledge and belief, the thesis contains no material previously published or written by another person except where due reference is made. The electronic copy of the dissertation is identical to the printed copy.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_